

ADMINISTRATIVE NOTES

ADMINISTRATIVE NOTES FOR THE TENTH ANNUAL GENERAL MEETING (“10TH AGM” OR “MEETING”) OF LKL INTERNATIONAL BERHAD (“LKL” OR “THE COMPANY”)

Meeting Day, Date : Thursday, 29 May 2025
Time : 10:00 a.m.
Venue : Lot 4.1, 4th Floor, Menara Lien Hoe, No. 8, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan

REGISTRATION AT THE 10TH AGM

- (a) Registration will commence at 9:00 a.m. and will end at a time as directed by the Chairman of the Meeting.
- (b) Kindly present your original MyKad or passport (for Non-Malaysian) to the registration personnel at the registration counter for verification.
- (c) Upon verification, you are required to sign the Attendance List and will be given a wristband for entry to the Meeting venue. There will be no replacement of wristband in the event you lose or misplace the wristband.
- (d) Registration on behalf of another person even with his/her original MyKad or passport is strictly **NOT ALLOWED**.
- (e) If you are attending the 10th AGM as shareholder as well as proxy, you will be registered once and will only be given one wristband.

RECORD OF DEPOSITORS

The date of Record of Depositors for the 10th AGM is 22 May 2025. As such, only members whose name appears in the Record of Depositors of LKL as at 22 May 2025 shall be entitled to attend, speak and vote at the 10th AGM or appoint proxy(ies)/corporate representative(s)/attorney(s) to attend and/or vote on his/her behalf.

APPOINTMENT OF PROXY

The Proxy Form and/or documents relating to the appointment of proxy(ies) or corporate representative(s) or attorney(s) for the 10th AGM shall be deposited by hand or post with the Share Registrar's office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan or email to sharereg@prosec.com.my no later than **Tuesday, 27 May 2025 at 10:00 a.m.**

The procedures and requisite documents to be submitted by the respective members are summarised below:-

(I) Individual Members

If an individual member is unable to attend the 10th AGM, he/she is encouraged to appoint the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

(II) Corporate Members

Corporate members (through Corporate Representatives or appointed proxies) who wish to participate and vote at the 10th AGM must deposit the following documents to the Share Registrar's office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan no later than **Tuesday, 27 May 2025 at 10:00 a.m.**:-

- i. Certificate of appointment of its Corporate Representative or Proxy Form under the seal of the corporation;
- ii. Copy of the Corporate Representative's or proxy's MyKad (front and back)/Passport; and
- iii. Corporate Representative's or proxy's email address and mobile phone number.

If a corporate member (through Corporate Representative(s) or appointed proxy(ies)) is unable to attend the 10th AGM, the corporate member is encouraged to appoint the Chairman of the Meeting as its proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

ADMINISTRATIVE NOTES (CONT'D)

(III) Nominee Company Members

The beneficiaries of the shares under a Nominee Company's CDS account ("Institutional member(s)") who wish to participate and vote at the 10th AGM may request its Nominee Company to appoint him/her as a proxy to participate and vote at the 10th AGM. The Nominee Company is required to deposit the following documents to the Share Registrar's office at DF2-09-02, Level 9, Persoft Tower, 6B, Persiaran Tropicana, Tropicana Golf & Country Resort, 47410 Petaling Jaya, Selangor Darul Ehsan no later than **Tuesday, 27 May 2025 at 10:00 a.m.**:-

- i. Proxy Form under the seal of the Nominee Company;
- ii. Copy of the proxy's MyKad (front and back)/Passport; and
- iii. Proxy's email address and mobile phone number.

If a Nominee Company member is unable to attend the 10th AGM, it is encouraged to request its Nominee Company to appoint the Chairman of the meeting as its proxy and to indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

REVOCATION OF PROXY

Please note that if a Shareholder has submitted his/her Proxy Form prior to the 10th AGM and subsequently decides to personally participate in the 10th AGM, the Shareholder must contact the Share Registrar to revoke the appointment of his/her proxy no later than **Tuesday, 27 May 2025 at 10:00 a.m.**.

POLL VOTING

The voting at the 10th AGM will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities"). The Company has appointed Prosec Share Registration Sdn. Bhd. as Poll Administrator and SharePolls Sdn. Bhd. as Scrutineers to verify the poll results.

Shareholders can proceed to vote on the resolutions before the end of the voting session which will be announced by the Chairman of the Meeting. The Scrutineers will verify and announce the poll results followed by the Chairman's declaration of whether the resolution is duly passed or otherwise.

The results of the voting for all resolutions will be announced at the 10th AGM and on Bursa Securities' website at www.bursamalaysia.com.

NO RECORDING/PHOTOGRAPHY

By participating at the 10th AGM, you agree that no part of the 10th AGM proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronical, photocopying, recording or otherwise without the prior written consent of the Company. The Company reserves the rights to take appropriate legal actions against anyone who violates this rule.

ENQUIRY

If you have any enquiry prior to the Meeting, please contact the following persons during office hours (from 9:00 a.m. to 5:30 p.m. (Monday to Friday except public holidays)):-

Prosec Share Registration Sdn. Bhd.

Name	:	Mr. Vemalan A/L Naraynan / Mr. Tee Yee Loon
Contact No.	:	03-3008 1123 / 012-766 8921
Email Address	:	sharereg@prosec.com.my